



Army Institute of Education (AIE)
(NAAC Accredited & ISO Certified Institute)
Plot M-1, Pocket P-5, Sector Chi-2
Gautam Budh Nagar
Greater Noida (UP) - 201306

CIRCULAR

TRAINING AND PLACEMENT CELL (TPC) ACADEMIC SESSION 2020-21

1. Constitution.

Training and Placement Cell (TPC) Committee is constituted with the following members:

Designation	Name	Appointment	Mobile No.	Email ID
Chairperson	Dr Tania Gupta	Principal	9818469283	taniagupta1976@yahoo.co.in
Convener	Dr Jyoti Tiwari	Asst. Prof.	7597352039	tiwari.jyoti123@gmail.com
Faculty Member	Ms Kavitha N Karun	Asst. Prof.	8810618692	kavithank1975@gmail.com
Faculty Member	Dr Sarita Sahay	Asst. Prof.	9031057229	saritasahay61@gmail.com
Student Member	Ms Seema Devi	B.Ed. Batch 2019-21	9511887997	seemas.c.singh1997@gmail.com
Student Member	Ms Bandana Joshi	B.Ed. Batch 2019-21	7905048185	vandanajoshi1120@gmail.com
Student Member	Ms Jyoti Kumari	B.Ed. Batch 2020-22	8920741146	Jyotijojo2208@gmail.com
Student Member	Ms Neha Sinha	B.Ed. Batch 2020-22	8463068605	nehasinha9889@gmail.com
Student Member	Mr Vikash Kumar Moond	B.Ed. Batch 2020-22	9664301388	choudharyvikashmoond@gmail.com

Student Member	Ms Bineeta	B.Ed. Batch 2020-22	8787003672	bineetadeopa26@gmail.com
Student Member	Ms Divya Yadav	B.Ed. Batch 2020-22	8745030336	yadav.divya88@gmail.com
Student Member	Ms Jyoti Bisht	B.Ed. Batch 2020-22	9336598258	bishtjyoti568@gmail.com
Student Member	Ms Pooja MS	B.Ed. Batch 2020-22	9013040989	poojasarasan224@gmail.com
Student Member	Ms Ritika Mehta	B.Ed. Spl, Ed. Batch 2020-22	8955352766	sonal9929@gmail.com
Student Member	Ms Munesh Kumari	B.Ed. Spl, Ed. Batch 2020-22	7357086866	mgehlawat11199@gmail.com

2. Vision of the TPC.

Preparing student-teachers with professional skills and crafting new directions for enhancing their employability in various fields of education.

3. Objectives of the TPC.

- To guide student-teachers to choose right career and to give knowledge, skill, and aptitude and meet the manpower requirements of the educational institutions.
- To assist student-teachers to develop/clarify their academic and career interests, and their short and long-term goals through individual counselling and group sessions.
- To maintain and regularly update the database of student-teachers and alumni.
- To provide information to student-teachers and alumni on upcoming job vacancies in the field of education.
- To coordinate with schools and remain well informed on the requirements and recruitment procedures.
- To identify the needs and expectations of the schools to assist them in recruiting most suitable candidates.
- To organize pre-placement training/workshops/seminars for student-teachers.
- To act as a link between students, alumni, and the employment community.



- To provide career guidance through regularly updating departmental notice boards regarding competitive examinations, job opportunities in government sector, off campus drives etc.

The schools are always on the outlook for the teachers who are vibrant, energetic individuals and ready to accept challenges, attentive, having good academic background, easily adaptable to the working atmosphere, open to learning even at work and more importantly, good communication skills. This activity focuses on the personality development to make the students reliable, with a positive attitude and right decision making. Keeping in view the schools' requirements the Training & Placement Cell AIE focusses on the following aspects:

- Personality Development
- Communication Skills
- Resume Preparation
- E-Mail Writing
- Group Discussion
- Interview Skills
- Mock Interviews
- Communicating with Alumni for available openings
- Communicating with schools for campus interviews

File No: 20504/Committee/AIE

Date: // Jan 2021



Tania Gupta
(Dr Tania Gupta)
Principal

Copy to:

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New Delhi-110016
2. SO Colleges
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HQ Delhi Area
Delhi Cantt, New Delhi-110010

Distribution:

Chairperson and All Members of TPC

Notice Boards Academic Block, Admin Block and Hostels